

Annex A
Outside Aircraft Maintenance Vendor Agreement

Effective December 1, 2015 (rev 3)

Start Date: _____ Finish Date: _____

The Vail Valley Jet Center charges Outside Aircraft Maintenance Vendors working on transient aircraft the following:

\$500.00 per day, per aircraft

Equipment Rental: \$250.00 per item (DC/AC Power Cart Rental, Scissor Lift Rental, etc...) \$500 Set of Jacks

Hazmat Cleanup Fees - \$250.00 minimum, Hazmat Fluid Disposal Fees - \$25.00 quart

A 3% Airport Access Fee as required by the Eagle County Regional Airport Commission will be added to all charges.

_____ (Initial)Deliveries are only accepted from 6 am to 9 pm. If a courier is going to be coming after hours you will have to make other arrangements****

The Outside Maintenance Vendor is granted access to the Vail Valley Jet Center leasehold to perform maintenance on the following aircraft: (You must check in and out each day and fill out this form for every aircraft you are working on).

Aircraft Tail Number: _____ Aircraft Operator: _____

For fractional aircraft only, Work Order Number: _____

The Vail Valley Jet Center expects Outside Aircraft Maintenance Vendors to provide the following in terms of insurance:

1. VVJC needs to be listed as additionally insured with a waiver of subrogation on all General Liability and Auto Policies.
2. VVJC needs a waiver of subrogation from the workers compensation underwriter.
3. VVJC Minimum Standard - Current Business Insurance, \$5 million Commercial General Liability.

The Vail Valley Jet Center is open from 6 am to 9 pm, 7 days a week. All outside vendors must be off property by 8:45 pm. After hour support is not available, if you cannot finish by 8:45 pm plan on coming back at 6 am the following **morning**.

You will be issued a Visitor Badge that you will be required to carry with you and a Vehicle Pass that you must display on the dash in front of the steering wheel. Ramp speed is 15 mph and 5 mph near aircraft. All aircraft have the right of way and you are not allowed to access or drive on the taxiways, runway or across the SIDA area (Airline). If you fail to turn in or if you lose your Visitor Badge, there will be a \$50.00 charge. When parking on the ramp, please leave your keys in the ignition in the event it needs to be moved. Also, there is no Outside Maintenance Vendor parking in front of the FBO as spaces are reserved for customer use. Please park in front of the Main Doors on Hangar 1, just south of the lobby and leave your keys in the ignition.

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You are authorized to work on the aircraft as indicated above but excluded from providing refuel/defuel services, deicing, and oxygen or nitrogen services. You are responsible for your own actions and as a representative of your company, a violation of this agreement and/or a lack of courtesy and respect by yourself could be grounds for the Vail Valley Jet Center, at their discretion, to deny leasehold access to not only the individual but the company he/she works for as well.

By signature; the individual, the individual's employer and the entity that has contracted the employer's services agrees to indemnify and hold harmless the Vail Valley Jet Center and its employees, as well as the Eagle County Regional Airport, from any and all claims that arise from being granted access.

Any questions in terms of this agreement will be addressed by:

Jacob Brubaker, Aircraft Maintenance Manager
Main: (970) 524-4003 Cell: (970) 471-9121, Email: JakeB@vvjc.com

The address to be used for all paperwork and shipments: 0871 Cooley Mesa Road Gypsum, CO 81637.
Vail Valley Jet Center 970-524-7700, Aircraft Maintenance Main: 970-524-4003

Date: _____ Aircraft Tail Number: _____

Outside Company Name: _____

Outside Company, Main Phone Number: _____

Outside Company, Employee Printed Name(s) _____

Outside Company, Employee Signature _____

Outside Company, Employee Cell Number _____

Vail Valley Jet Center, Employee Printed Name: _____